

# American Association of Neuropathologists, Inc.

## MINUTES: 6/17/2016

TYPE OF MEETING	AANP Annual Business Meeting I
FACILITATOR	Suzanne Z. Powell, MD
NOTE TAKER	Carlye Armstrong, AOE

### I. Call to Order

PRESENTER	Suzanne Z. Powell, MD
COMMUNICATION	<i>With a quorum of members present, President, Dr. Suzanne Z. Powell, called the Annual Business Meeting I of the American Association of Neuropathologists to order at 11:45 a.m.</i>

### II. Committee Reports

COMMITTEE	Awards Committee
PRESENTER	Sandra Camelo-Piragua, MD
COMMUNICATION	<ul style="list-style-type: none"> <li>• 20 total members on the committee</li> <li>• 8 new members</li> <li>• 178 abstracts, 64 Platform Presenters, 114 Poster Presenters</li> <li>• 5 Awards to be judged during the meeting and awards to be given on Sunday               <ul style="list-style-type: none"> <li>○ Neurodegenerative – Hirano Award and Terry Award</li> <li>○ Neuro-Oncology – Rubinstein Award</li> <li>○ Any: Experimental Neuropathology – Weil Award</li> <li>○ Clinical Neuropathology (Except Neurodegeneration) – Moore Award</li> </ul> </li> <li>• Reminder to view posters and presenters during breaks and designated poster viewing time from 3:30 – 4:30 pm.</li> </ul>
COMMITTEE	Program Committee
PRESENTER	Sriram Veneti, MD, PhD
COMMUNICATION	<ul style="list-style-type: none"> <li>• 16 members on the committee</li> <li>• New abstract submission website was utilized this year</li> <li>• 178 abstracts submitted               <ul style="list-style-type: none"> <li>○ 85 from trainees</li> <li>○ 5% decrease from 2015 (188 abstracts)</li> <li>○ 11% decrease from 2014 (200 abstracts)</li> </ul> </li> <li>• Discussion of distribution of abstract categories               <ul style="list-style-type: none"> <li>○ Tumors and Neurodegenerative account for 67% of all abstracts submitted</li> </ul> </li> <li>• 16 Session Co-Chairs were highlighted and thanked for their service</li> <li>• Trainee Travel Awards to be given at the Trainee Luncheon today, Friday, June 17               <ul style="list-style-type: none"> <li>○ Richard Davis Travel Award Winners                   <ul style="list-style-type: none"> <li>• Cheddi Thomas, NYU</li> <li>• Joseph Kellum, University of Texas Southwestern Medical Center</li> <li>• Keven Bieniek, Mayo Clinic, Department of Neuroscience</li> </ul> </li> <li>○ AANP Travel Awards                   <ul style="list-style-type: none"> <li>• Pallavi Gopal, University of Pennsylvania</li> <li>• David Irvin, University of North Carolina</li> <li>• Emily Chan, UCSF</li> </ul> </li> </ul> </li> </ul>

### III. In Memoriam

PRESENTER	Karen M. Weidenheim, MD
COMMUNICATION	<ul style="list-style-type: none"> <li>• There was a moment of silence for the following AANP members who have passed in the last year: Dr. Justin L. Parr, Dr. Gabrielle Zu Rhein, Dr. F. Stephen Vogel, Dr. Friedrich Klutzow.</li> <li>• Dr. Henry Urich, was not a member, but well-known to AANP</li> </ul>

### IV. Committee Reports, continued

COMMITTEE	Nominating Committee
PRESENTER	Dr. Raymond Sobel, MD filling in for Chair, Dr. Thomas J. Montine, MD, PhD
COMMUNICATION	<ul style="list-style-type: none"> <li>• 4 members on the committee</li> <li>• Next year the committee will be soliciting nominations from membership for Executive Council members</li> <li>• The Committee met earlier this year via phone conference to present this year's slate of nominees <ul style="list-style-type: none"> <li>○ Awards for Meritorious Contributions to Neuropathology <ul style="list-style-type: none"> <li>• Dennis Dickson, MD</li> <li>• Barbara Crain, MD</li> </ul> </li> <li>○ Executive Council Member Nominees: <ul style="list-style-type: none"> <li>• President-Elect: Elizabeth Cochran, MD</li> <li>• Vice President-Elect: Daniel Brat, MD, PhD</li> <li>• VP for Professional Affairs: Kathy Newell, MD</li> <li>• Secretary-Treasurer: Karen Weidenheim, MD</li> <li>• Assistant Secretary-Treasurer: Ross Reichard, MD</li> <li>• Member At Large: Rebecca Folkerth, MD</li> </ul> </li> <li>○ Councilors to the ISN <ul style="list-style-type: none"> <li>• E. Tessa Hedley-Whyte, MD</li> <li>• Adekunle Adesina, MD, PhD</li> <li>• Arnulf Koeppen, MD</li> <li>• Alexander Judkins, MD</li> <li>• George Perry, PhD</li> </ul> </li> <li>○ <i>A motion to accept the nominations was made and seconded. The motion was approved unanimously without discussion.</i></li> </ul> </li> </ul>
COMMITTEE	Membership Committee
PRESENTER	Murat Gokden, MD
COMMUNICATION	<ul style="list-style-type: none"> <li>• 7 members on the committee</li> <li>• AANP Membership at a glance <ul style="list-style-type: none"> <li>○ 930 members</li> <li>○ 655 active members</li> <li>○ 68 affiliate members</li> <li>○ 207 senior members</li> </ul> </li> <li>• 7 New Active Member Applications</li> <li>• 5 New Affiliate Member Applications</li> <li>• 3 Affiliate Members to Active Member Applications</li> <li>• 28 Senior Member Applications</li> <li>• 6 Cancellations</li> <li>• March 1, June 1, November 1 Application Cycles have been implemented</li> <li>• <i>A motion to accept the new membership and changes in membership status was made and seconded. The motion was approved unanimously without discussion.</i></li> </ul>
COMMITTEE	Constitution Committee
PRESENTER	Amyn M. Rojiani, MD, PhD
COMMUNICATION	<p>Proposed Amendments to the By-Laws</p> <ul style="list-style-type: none"> <li>• Article 2</li> </ul>

- Section 2.2 Affiliate Members
  - 2.2a – REMOVE: who have completed at least one year of this study
  - 2.2b – REMOVE: serve on committees
- Section 2.4 Senior Members
  - REMOVE: After 25 years of membership, after reaching age 65, or upon retirement
  - ADD: Senior members shall be former active members in good standing who has retired from active professional practice – will not lose membership privileges and rights as a senior member
- 2.5c – ADD: 2/3 of membership committee required for approval; recommendation submitted to the Executive Council for approval. Membership is effective immediately.
  - Membership will be notified at next Annual Meeting
  - REMOVE: membership vote needed for approval
- 2.5d – ADD: Members upon retirement can request change in status to senior category to be done so in writing
- 2.5e – ADD: Good standing members:
  - 1. Current in their dues
  - 2. No other reason for forfeiture as defined in Article 11
- 2.5e was merged with 2.5c, and a new 2.5e has been added
- Change to Article 3 – Executive Council
  - Executive Council defined
    - Section 3.2 Executive Council consists of: Officers, three preceding Presidents of the Association, two members-at-large, JNEN Editor-in-Chief
- Article 4 – Election of Executive Council
  - Section 4.1 Member at Large – serve for a period of 4 years (2 members)
  - Section 4.2 Members at Large and Councilors to the ISN will be nominated by Nominating Committee
  - Section 4.3 – Previously 3.3
- Article 5 – Duties of Officers
  - Article 5.1 – President in consultation of VP and recommendations by the Nominating Committee shall select “Award for Meritorious Contributions to Neuropathology.”
  - Section 5.3 – Vice President duty – gender neutral changes “their”
  - Previously there were two 5.8 section – 5.9 and 5.10 renumbering
  - 5.11 – Members at Large duties and terms outlined
- Article 6
  - Addition of affiliate members to committees – 2 additional (alternating years)
    - 6.5 Constitution
    - 6.6 Education
    - 6.7 Membership
    - 6.8 PAC
    - 6.9 Program
  - Section 6.10 Appointment of Affiliate Members to above named committees
    - Term of appointment 2 years – should they transition to active status in that time they will maintain committee term
    - Candidates can self-nominate or be nominated by Program Director
    - Executive Council can make recommendations as well
    - Executive Council makes final selections
  - Section 6.6 Education Committee
    - DSS – Moderator changed from Administrator
- Article 7
  - Section 7.2 - Councilors to ISN – nominating committee will nominate the slate
    - Majority of votes by active members at the annual meeting shall be necessary for election of Councilors
- Article 8
  - Section 8.4 – delete extra “a”
- Article 9
  - Section 9.4 – ADD: senior members have the right to vote
- Article 10 - Dues and Expenses
  - Section 10.1: Annually – electronic notices requesting payment will be sent
    - 2 additional notices when past due
    - If not received a 3rd notice will place membership on hold (benefits and subscriptions) up to 3 months
      - After 3 months membership will be suspended
      - Reactivation of membership will require written request to the Membership Committee along with payment of arrears
  - Section 10.2 – exempt member payment when granted senior member status
- Article 11
  - Section 11.1 - Members remaining in default of payment for 2 years or more will have their membership terminated and will have to reapply for membership

	<ul style="list-style-type: none"> <li>○ Section 11.2 – removal of “also”</li> </ul>
DISCUSSION	<ul style="list-style-type: none"> <li>• Discussion ensued: <ul style="list-style-type: none"> <li>• Affiliate members discussion</li> <li>• DSS – The change of Administrator to Manager is incorrect – Moderator should be the correct term not Manager</li> <li>• Changes to the by-laws should be distributed to membership prior to the meeting to review – it was recommended to put off vote until next annual meeting <ul style="list-style-type: none"> <li>○ Vast majority of changes are minor. Only significant changes include: <ul style="list-style-type: none"> <li>▪ Addition of affiliate members to committees</li> <li>▪ 2nd Senior status</li> </ul> </li> <li>○ Introduced into by-laws last year</li> </ul> </li> <li>• Members in arrears <ul style="list-style-type: none"> <li>○ Delinquent for 3 years – ask them to cover all three years? Certain period of time to repay? Not specified – nice to have direction here – look to Executive Council to determine <ul style="list-style-type: none"> <li>▪ Payment of all arrears – dues will be requested twice and then 3rd with a 3 month extension – after 2 years membership suspended</li> <li>▪ Example: A member did not pay for 5 years, suspended and then reapply? Matter of procedure of Exec. Council</li> </ul> </li> </ul> </li> <li>• <u>Changes to the bylaws will be made available via email or on website. Voting on the changes will take place at Business Meeting II on Saturday, June 18, 2016.</u></li> </ul> </li> </ul>

## V. Website Update

PRESENTER	Douglas Anthony, MD, PhD, Website Committee Chair
COMMUNICATION	<ul style="list-style-type: none"> <li>• 21 Website committee members</li> <li>• Committee formed in 2014</li> <li>• First report in 2015 identified specific issues <ul style="list-style-type: none"> <li>○ Static HTML</li> <li>○ Absence of graphics/images</li> <li>○ Jobs board</li> <li>○ Member information</li> <li>○ Dues renewal</li> <li>○ Better resources</li> <li>○ Limited Budget</li> </ul> </li> <li>• Actions <ul style="list-style-type: none"> <li>○ Developed design plan</li> <li>○ Submitted budget and grant to JNEN</li> <li>○ MemberClicks <ul style="list-style-type: none"> <li>▪ Content Management System (CMS) and Accounting Management System (AMS)</li> </ul> </li> <li>○ Consolidated membership database</li> <li>○ Moved and updated content to neuropath.org</li> <li>○ “Humanizing” site</li> <li>○ Trained editorial team</li> </ul> </li> <li>• Current sites and domain <ul style="list-style-type: none"> <li>○ Member directory – requires login</li> <li>○ Use on phone and tablets</li> <li>○ Separate domain for SAMs</li> </ul> </li> <li>• Showed Version 1 and Version 2 <ul style="list-style-type: none"> <li>○ Highlighted new tools with Version 2</li> </ul> </li> <li>• Future plans <ul style="list-style-type: none"> <li>○ Feedback about CMS</li> <li>○ Utilize AMS for member renewals <ul style="list-style-type: none"> <li>▪ Look into Learning Management System (LMS)</li> </ul> </li> <li>○ Implement committees/e-lists</li> <li>○ Event Planning options</li> <li>○ DSS – best design w/slides</li> <li>○ Single logins – journal, LMS, and website</li> <li>○ Increase Google status and Social Media</li> </ul> </li> </ul>
DISCUSSION	<ul style="list-style-type: none"> <li>• No link for registration for meeting and hotel at the new site</li> <li>• May have to refresh site to see new content</li> </ul>

## VI. Diagnostic Slide Session

PRESENTER	Caterina Giannini, MD, PhD, Moderator
COMMUNICATION	<ul style="list-style-type: none"> <li>• DSS website – University of Pittsburgh – link on new website – Education Tab – Thank you to Dr. Anthony for work on the website</li> <li>• 11 cases will be presented chosen among 29 (10 new and 1 from last year)</li> <li>• Wide range of pathology               <ul style="list-style-type: none"> <li>○ More tumors</li> <li>○ Looking for more pathologies – think of DSS with cases                   <ul style="list-style-type: none"> <li>▪ Submission in first 2 weeks of 2017</li> </ul> </li> <li>○ 2 muscles and 1 nerve case</li> <li>○ 2 cases with same diagnoses – decided to present both and there is an 8a and 8b case</li> <li>○ 8 trainees will be considered for awards</li> </ul> </li> <li>• DSS Virtual Slides               <ul style="list-style-type: none"> <li>○ Slides can still be made for those wanting them</li> <li>○ Increased shipping prices outside of the US</li> </ul> </li> <li>• Selection made independently from tissue availability               <ul style="list-style-type: none"> <li>○ Interest</li> <li>○ Degree of documentation</li> <li>○ Slide quality</li> <li>○ How they fit together</li> </ul> </li> <li>• Thank you's               <ul style="list-style-type: none"> <li>○ Kate Lewis and AOE</li> <li>○ Mayo Clinic staff</li> <li>○ Education Committee</li> <li>○ Rebecca Folkerth - Manager</li> </ul> </li> </ul>

## VII. National Prion Disease Pathology Surveillance Center Thank You Slide

PRESENTER	Jiri G. Safar, Director
COMMUNICATION	<ul style="list-style-type: none"> <li>• Dr. Safar – thanks to AANP               <ul style="list-style-type: none"> <li>○ Highlighted Changes                   <ul style="list-style-type: none"> <li>▪ Co-Directors                       <ul style="list-style-type: none"> <li>• Mark Cohen</li> <li>• Brian Appleby</li> <li>• Clive Hamlin</li> </ul> </li> <li>▪ Associate Director                       <ul style="list-style-type: none"> <li>• Wenquan Zou</li> </ul> </li> <li>▪ Other Faculty                       <ul style="list-style-type: none"> <li>• Marta Couce</li> <li>• Shulin Zhang</li> <li>• Pierluigi Gambetti</li> </ul> </li> <li>▪ Sponsors                       <ul style="list-style-type: none"> <li>• National Center for Emerging and Zoonotic Infectious Disease</li> <li>• CDC</li> <li>• AANP</li> <li>• CJD Foundation</li> <li>• NIH</li> </ul> </li> <li>▪ Main goal is the same – origin and submission and identification                       <ul style="list-style-type: none"> <li>• Zoonotic, iatrogenic</li> <li>• BSE, aBSE, CWD, Scrapie</li> <li>• Strains are very plastic</li> <li>• Regimen for molecular classification of prions was displayed and discussed</li> <li>• Cumulative amyloid beta load in iCJD was discussed and data was displayed                           <ul style="list-style-type: none"> <li>○ Amyloid beta 42 load in iCJD vs sCJD</li> </ul> </li> <li>• Solicited help from AANP members for research and to work in tandem with anyone wanting to reach out</li> <li>• AANP members submit to NPDPS                           <ul style="list-style-type: none"> <li>○ 58 cases</li> <li>○ 167 tissue samples</li> <li>○ 42% of all referrals coming from AANP members</li> </ul> </li> </ul> </li> </ul> </li> </ul> </li> </ul>

- AANP Members – List of Senders was presented
  - Members and the number of cases submitted was displayed

## VIII. Adjournment

<b>PRESENTER</b>	Suzanne Z. Powell, MD
<b>COMMUNICATION</b>	<ul style="list-style-type: none"> <li>• Contributions of AOE to the meeting and membership was acknowledged by Dr. Powell – membership gave AOE an applause;</li> <li>• Reminder that changes to By-Laws will be available via email and the website with a vote taking place at Saturday's Business Meeting.</li> </ul> <p><i>With no further discussion, President, Dr. Suzanne Z. Powell, adjourned the Annual Business Meeting I of the American Association of Neuropathologists at 12:40 pm</i></p>

# American Association of Neuropathologists, Inc.

## MINUTES: 6/18/2016

TYPE OF MEETING	AANP Annual Business Meeting II
FACILITATOR	Suzanne Z. Powell, MD
NOTE TAKER	Carlye Armstrong

### I. Call to Order

PRESENTER	Suzanne Z. Powell, MD
COMMUNICATION	<i>With a quorum of members present, President, Dr. Suzanne Z. Powell, called the Annual Business Meeting II of the American Association of Neuropathologists to order at 11:45 a.m.</i>

### II. Approval of 2015 Minutes

PRESENTER	Suzanne Z. Powell, MD
COMMUNICATION	<i>A motion to accept the 2015 Business Meeting minutes was made and seconded. The motion was approved unanimously without discussion.</i>

### III. By-Law Revisions and Discussion

PRESENTER	Amy M. Rojani, MD, PhD
DISCUSSION	<ul style="list-style-type: none"> <li>• Member #1 Discussion:             <ul style="list-style-type: none"> <li>○ Felt that membership approval for new members was needed and appropriate</li> <li>○ Correction to Moderator is correct in the DSS (not Manager)</li> <li>○ Why are trainees separate from affiliates?</li> <li>○ Reapply what happens to those members in arrears – ensure Executive Council sorts our procedure</li> </ul> </li> <li>• Member #2 Discussion:             <ul style="list-style-type: none"> <li>○ With respect and thanks for the copies and emails with the proposed changes to the By-Laws – I respectfully do not think it is adequate time for membership to go through extensive changes – allow the membership to look over and vote on this next year</li> </ul> </li> <li>• Member #3 Discussion:             <ul style="list-style-type: none"> <li>○ Changes and amendments are procedural – 3-6 months of input and changes have been put into these updates to the By-Laws. To delay by a year would constrain the Association in terms of cleaning up membership and finances                 <ul style="list-style-type: none"> <li>▪ Dovetails with website redesign</li> <li>▪ Consider voting on this today and passing these amendments</li> </ul> </li> </ul> </li> </ul>
VOTE	<ul style="list-style-type: none"> <li>• <i>A motion to accept the 2016 changes to the By-Laws was made and seconded. The motion was approved due to vote by show of hands that majority chose to accept changes.</i></li> </ul>

### IV. Officer Reports

OFFICER	Vice-President for Professional Affairs – Kathy Newell, MD
COMMUNICATION	<ul style="list-style-type: none"> <li>• Listed 12 current members             <ul style="list-style-type: none"> <li>○ Thanks for years of service</li> <li>○ 4 members are graduating off the committee</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• Membership Survey <ul style="list-style-type: none"> <li>○ ACCME requirement for CME to assess and document the professional practice gaps and underlying need</li> <li>○ Education committee works diligently for ideas for the annual survey</li> <li>○ Look back at older surveys and evaluate</li> <li>○ January, 2016 <ul style="list-style-type: none"> <li>▪ 129 respondents</li> <li>▪ 15 clinical assertion statements</li> <li>▪ Inquiry about interest in ethics discussions and free text section</li> <li>▪ AOE Consulting completes the data analysis <ul style="list-style-type: none"> <li>• Highlighted data surrounding ethical issue in neuropathology <ul style="list-style-type: none"> <li>○ 64% Yes</li> <li>○ Panel Discussion as the best format</li> </ul> </li> <li>• Write in section comments were highlighted</li> </ul> </li> <li>▪ Survey results and past surveys are available on the website <ul style="list-style-type: none"> <li>• Tab – About Us → Professional Affairs → Surveys</li> </ul> </li> <li>▪ Moving forward, some immediate feedback may be helpful to members</li> </ul> </li> </ul> </li> </ul> <li>• Trainee Luncheon <ul style="list-style-type: none"> <li>○ Annual event sponsored by the JNEN</li> <li>○ Dr. Crain and Dr. Burger were the speakers</li> <li>○ Travel Awards Given</li> <li>○ Book Raffle</li> <li>○ Executive Council members had dessert with the trainees</li> </ul> </li> <li>• Acknowledged the work of the website committee – ad hoc committee of the PAC</li>
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<b>OFFICER</b>	Education Committee and Assistant-Secretary Treasurer – R. Ross Reichard, MD
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<b>COMMUNICATION</b>	<ul style="list-style-type: none"> <li>• Outlined duties as his dual role of Education Committee and Assistant Secretary Treasurer</li> <li>• Overview 2016 presented <ul style="list-style-type: none"> <li>○ Semi-annual conference in February</li> <li>○ 3-year contract w/Hyatt – w/assistance of AOE <ul style="list-style-type: none"> <li>▪ Factor in stability and cost per year</li> <li>▪ Stable dates known for the next 3 years to allow planning time <ul style="list-style-type: none"> <li>• Orange County</li> <li>• Louisville</li> <li>• Atlanta</li> </ul> </li> </ul> </li> <li>○ 4 year contract w/PSAV – w/assistance of AOE <ul style="list-style-type: none"> <li>▪ Stabilizes finances</li> </ul> </li> <li>○ Membership Survey <ul style="list-style-type: none"> <li>▪ Critical portion of ACCME accreditation – documentation</li> </ul> </li> <li>○ Increase number of SAMs</li> <li>○ ACCME Reaccreditation</li> </ul> </li> <li>• Overview of attendance from 2001-2015</li> <li>• Semi Annual Teleconference <ul style="list-style-type: none"> <li>○ Working committee and gave thanks for all the work of the committee members</li> <li>○ Committee history and timeline <ul style="list-style-type: none"> <li>▪ Extra survey in late fall for the incoming President to plan meeting over a year in advance</li> </ul> </li> <li>○ Membership Survey <ul style="list-style-type: none"> <li>▪ 2015 survey was utilized for the 2016 meeting</li> <li>▪ 2016 survey in January will be used to plan 2017 meeting <ul style="list-style-type: none"> <li>• Meeting criteria set forth by ACCME</li> </ul> </li> </ul> </li> <li>○ SAMs <ul style="list-style-type: none"> <li>▪ Official SAMs provider</li> <li>▪ Completed annual submission ABP <ul style="list-style-type: none"> <li>• Completed audit to the MOC sub-committee <ul style="list-style-type: none"> <li>○ Awaiting audit evaluation this summer</li> </ul> </li> </ul> </li> <li>▪ 7 SAMs live online (Journal-based)</li> <li>▪ SAMs available at the Annual Meeting <ul style="list-style-type: none"> <li>• Goal: 20 SAMs between annual meeting and online SAMs</li> <li>• Encourage membership to participate in SAMs</li> </ul> </li> <li>▪ Flat fee \$150/year access to all SAMs <ul style="list-style-type: none"> <li>• Working with web committee to become operational</li> </ul> </li> </ul> </li> <li>○ ACCME Reaccreditation <ul style="list-style-type: none"> <li>▪ Self-Study and Performance-in-Practice <ul style="list-style-type: none"> <li>• AOE/Compliance Officer assists in submission</li> </ul> </li> </ul> </li> <li>○ PARS</li> </ul> </li> </ul>
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	<ul style="list-style-type: none"> <li>▪ ACCME annual reporting</li> </ul>
DISCUSSION	<ul style="list-style-type: none"> <li>• Discussion ensued on downward trend of PhDs attending the annual meeting <ul style="list-style-type: none"> <li>○ Dr. Reichard to brainstorm ideas moving forward to bring these numbers up</li> <li>○ Possibility that many attendees are both MDs and PhDs and were only tracked as MDs</li> </ul> </li> </ul>
OFFICER	Secretary-Treasurer – Karen M. Weidenheim, MD
COMMUNICATION	<ul style="list-style-type: none"> <li>• Financial Management <ul style="list-style-type: none"> <li>○ AOE is the Executive Director <ul style="list-style-type: none"> <li>▪ Brandy Lewis – Finances</li> </ul> </li> <li>○ Consolidated cash flow assets <ul style="list-style-type: none"> <li>▪ Chase Bank</li> <li>▪ Raymond James Financial Services handling investment accounts</li> </ul> </li> <li>○ Day to Day Cash Flow <ul style="list-style-type: none"> <li>▪ Electronic access</li> <li>▪ Use of QuickBooks <ul style="list-style-type: none"> <li>• Track bills, payment and category</li> <li>• It will take a year or two to provide transparent up-to-date financial reporting system</li> </ul> </li> </ul> </li> </ul> </li> <li>• Current Financial Status <ul style="list-style-type: none"> <li>○ General administrations, Journal monies, DSS and Annual Meeting Activities <ul style="list-style-type: none"> <li>▪ JNEN experienced marked increase w/OUP contract</li> <li>▪ Experienced net increase for 2015</li> <li>▪ However we did not break even in other areas <ul style="list-style-type: none"> <li>• Deficit in annual meeting (\$10,000)</li> </ul> </li> </ul> </li> <li>○ All AANP activities must break even <ul style="list-style-type: none"> <li>▪ JNEN is a great example – minimal expenses</li> <li>▪ Dr. Anthony membership database and data to link to QuickBooks for member renewals, arrears, etc.</li> <li>▪ AOE has negotiated discounted meetings for the annual meeting for the next 3 years</li> </ul> </li> </ul> </li> <li>• Annual Meeting is largest expense <ul style="list-style-type: none"> <li>○ Registration fees must cover costs</li> <li>○ We will save \$\$ when we can but will maintain integrity of education</li> <li>○ AOE contracted to ensure smooth running of meetings <ul style="list-style-type: none"> <li>▪ Contract discounts dependent on members staying at the hotel <ul style="list-style-type: none"> <li>• Please support AANP by staying at the hotel</li> </ul> </li> </ul> </li> </ul> </li> <li>• ACCME accreditation <ul style="list-style-type: none"> <li>○ Fulfill myriad of requirements</li> <li>○ Thank you to Ross and Education Committee, and the need for the contract with AOE</li> </ul> </li> <li>• AANP Website <ul style="list-style-type: none"> <li>○ Financial management – membership roster and payment for dues, etc.</li> <li>○ Softer aspects <ul style="list-style-type: none"> <li>▪ Visibility to others – colleagues, trainees, other pathologists, the society at large</li> </ul> </li> <li>○ Appreciate your friendly local neuropathologist!</li> </ul> </li> <li>• Status as 501c(3) non-profit status <ul style="list-style-type: none"> <li>○ Tax Exempt <ul style="list-style-type: none"> <li>▪ Would be taxed 15-39% if not exempt</li> <li>▪ Tax deduction letters can be given to those who do donate</li> <li>▪ Need a policy in place – SOP manual on handling of financial matters <ul style="list-style-type: none"> <li>• We will be working on developing policies in the coming year <ul style="list-style-type: none"> <li>○ Compliance to IRS regulations</li> </ul> </li> </ul> </li> </ul> </li> </ul> </li> <li>• The Future <ul style="list-style-type: none"> <li>○ Team approach w/accountant, Exec Council, AOE and members</li> <li>○ Activity engaged in the field – please pay your dues and become involved</li> </ul> </li> </ul>
DISCUSSION	<ul style="list-style-type: none"> <li>• Discussion ensued: <ul style="list-style-type: none"> <li>○ Member #1 Discussion – historically do we fill the rooms? <ul style="list-style-type: none"> <li>▪ This year yes, important to point out that it is a potential risk</li> <li>▪ AANP would be remiss to let membership know the importance of this; other members in past have stayed at YMCA to avoid costs of hotel – dangerous to AANP – remind members to let them know the importance of staying on site (possibly through member communication)</li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Member #2 Discussion – seconds what Member #1 stated – remind membership of importance</li> <li>○ Member #3 Discussion - Optimal to break even financially – if JNEN is profitable and other areas are not, why is this not seen as a whole and spread the monies where they need to be? <ul style="list-style-type: none"> <li>▪ If set mandate that meeting pays for itself, registration costs will continue to go up and attendance at the meeting would go down</li> </ul> </li> <li>○ Member #4 Discussion – primary focus is to promote education – not food and cocktail parties <ul style="list-style-type: none"> <li>▪ JNEN money is for education only</li> </ul> </li> <li>○ Member #3 Discussion – those aspects are part of the meeting and education; no need to itemize it in such a manner.</li> </ul>
<b>OFFICER</b>	President – Suzanne Z. Powell, MD
<b>COMMUNICATION</b>	<ul style="list-style-type: none"> <li>• Highlighted the 3 functions of AOE <ul style="list-style-type: none"> <li>○ Association Management</li> <li>○ Accreditation Management</li> <li>○ Meeting Planning</li> </ul> </li> <li>• Thank you to Dr. Anthony for his work on the website and launch prior to the Annual Meeting</li> <li>• Dr. Powell echoed what was stated from previous speakers</li> </ul>

V. JNEN Update

<b>PRESENTER</b>	Raymond A. Sobel, Editor-in-Chief, Journal of Neuropathology & Experimental Neurology
<b>COMMUNICATION</b>	<ul style="list-style-type: none"> <li>• Transition to OUP <ul style="list-style-type: none"> <li>○ Chris Reid Publisher</li> <li>○ Some minor glitches in subscription aspects as well as in production <ul style="list-style-type: none"> <li>▪ Ongoing and dealing with as needed</li> </ul> </li> <li>○ OUP sought out the JNEN and found it to be a valuable journal</li> </ul> </li> <li>• Managing Editor – Eileen Healy</li> <li>• Executive Editor – Mike Hart</li> <li>• Editorial Office Assistant – Karen Dorman</li> <li>• Senior Associate Editors: Barbara Crain and Jeff Golden</li> <li>• Highlighted associate members and their role as reviewers – Steven Carroll, Isidre Ferrer, Norman Lehman, James Mandell, Aryn Rojiani, Chuck White</li> <li>• 70 individuals on the board that review papers and provide essential editorial decisions and brainstorming were recognized</li> <li>• JNEN Submissions and Reviewer Summaries were presented <ul style="list-style-type: none"> <li>○ Very constant number of submissions to published manuscripts</li> </ul> </li> <li>• Ongoing items were highlighted</li> <li>• JNEN = AANP <ul style="list-style-type: none"> <li>○ 30% of royalties from JNEN go to AANP</li> <li>○ Sponsor Trainee luncheon</li> <li>○ Sponsor JNEN Editorial Breakfast</li> <li>○ Journal-based SAMs</li> <li>○ AANP website contribution</li> <li>○ No charges for review articles and autobiographies</li> <li>○ No charges for color figures</li> <li>○ Author page charges are waived to AANP members (new)</li> <li>○ Reduced fees to open access to active members (new)</li> </ul> </li> <li>• Why editing is fun! – Highlights</li> <li>• Dr. Sobel's term will end in 2017 <ul style="list-style-type: none"> <li>○ Resigning at end of this year and will assist in finding a new editor-in-chief</li> </ul> </li> <li>• More on JNEN tomorrow during Presidential Symposium</li> </ul>

VI. Old Business and New Business

<b>PRESENTER</b>	President – Suzanne Z. Powell, MD
<b>COMMUNICATION</b>	<ul style="list-style-type: none"> <li>• Old Business <ul style="list-style-type: none"> <li>○ None</li> </ul> </li> <li>• New Business <ul style="list-style-type: none"> <li>○ None</li> </ul> </li> </ul>

## VII. Adjournment

<b>PRESENTER</b>	President – Suzanne Z. Powell, MD
<b>COMMUNICATION</b>	<i>A motion to adjourn the 2016 Business Meeting II was made and seconded. The motion was approved unanimously without discussion.</i>